

# LEATHER INDUSTRIES DEVELOPMENT CORPORATION OF A.P.,

(A STATE GOVERNMENT UNDERTAKING)

(Regd.Office:5-77-27, H.S.DARGA, CHITRAPURI COLONY, HYD-500 104.)

Office: Sree Mahendra Enclave, NRI Block-C, 4<sup>th</sup> Floor, Flat No. 8, Tadepalli, Guntur – 522 501.

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## **Tender Notice**

**No. LIDCAP/Admn./Advt./Leasing/2022,**

**Dt. 13.06.2022**

Sealed tenders are invited from the reputed manufacturers for empanelment with LIDCAP for a period of 3 years to supply footwear, leather goods and related accessories to various government and government undertaking through LIDCAP. Tender notice and other details are available at "[www.lidcap.co.in](http://www.lidcap.co.in)". Reputed manufacturers with proven experience are requested to participate in the tender following 2 (two) categories of turnover as deemed fit.

1. Up to Rs. 25 lakhs to 1.00 crore.
2. Above Rs. 1.00 crore.

It shall be as per the respective tax returns filed for the last 3 years and is only the mandatory eligibility criteria for the turnover categorisation.

**V.C. & Managing Director**

## Tender Document

### Name of the Work:

Empanelment with LIDCAP for a period of 3 years for Manufacture or supply of all types of Footwear and Leather Goods and related accessories with a turnover in the following 2 (two) categories of turnover as deemed fit

1. Up to Rs. 25 lakhs to 1.00 Crore
2. Above Rs. 1.00 Crore

It shall be as per the respective tax returns filed for the last 3 years and is only the mandatory eligibility criteria for the turnover categorisation.

Sold to

Cost of the tender document: Rs. 500/-

### Payment Details

DD No:

Date:

Amount:

Issued by (Name of Bank):

Branch:

**General Manager**  
LIDCAP

Signature of the Bidder:

## **Tender Submission**

(To be filled by the Tenderer)

### Name of the Work:

Sealed tenders are invited from the reputed manufacturers for empanelment with LIDCAP for a period of 3 years to supply footwear, leather goods and related accessories to various government and government undertaking through LIDCAP. Tender notice and other details are available at "[www.lidcap.co.in](http://www.lidcap.co.in)". Reputed manufacturers with proven experience are requested to participate in the tender following 2 (two) categories of turnover as deemed fit.

1. Up to Rs. 25 lakhs to 1.00 crore.
2. Above Rs. 1.00 crore.

It shall be as per the respective tax returns filed for the last 3 years and is only the mandatory eligibility criteria for the turnover categorisation.

EMD Amount : Rs. 30,000/-

Payment Details :

DD No: Amount: Issued by (Name of Bank):

Branch:

Last date for submission of sealed tenders : 04.07.2022 at 4.00 P.M.

Date of opening of sealed tenders : 04.07.2022 at 4.30 A.M.

**General Manager**  
LIDCAP

Signature of the Bidder:

**Check List of documents to be enclosed**

**(Tenderer should check and tick the documents enclosed whichever is applicable)**

1. Tender document contained the required EMD amount.
2. Background of the Company / Organization. (a separate sheet to be enclosed).
3. Tender document signed on all pages by the manufacturers / suppliers.
4. Firm Registration / Certification of incorporation or any related certificate of registration if any.
5. Past Experience with Turnover details along documentary proof to be enclosed.
6. Details of technical persons available if the bidder is a manufacturer.
7. Details of equipment available including the plant details such as investment, products being manufactured, employment, category like SC/ST/Women enterprise, type of management like proprietary / partnership, Cost of land, cost of building, cost of machinery, year of establishment, location of the manufacturing unit, MSME or Large Industry with registration number etc. in case the bidder is a manufacturer.
8. Details of supply orders on hand to be executed.
9. Financial Statement duly certified by the registered Chartered Accountant.
10. Latest Income Tax clearance Certificate.
11. Latest GST paid Certificate or its equivalent.
12. Declaration duly signed.
13. Details of the amount outstanding and dues as on the date to any bank / financial institution / any other Agency.
14. Details of the manufacturers / suppliers with their shareholdings in different firms.
15. Memorandum and Articles of Association of the firm / By-laws of the bidder firm/company.
16. Partnership Deed in case of Partnership Firm.
17. Audited Balance Sheet in case of a Company.

Signature of the Bidder:

**General Manager.**

LIDCAP

**APPENDIX – I**

**DECLARATION BY THE BIDDER**

I am fully aware of the Empanelment procedure for Manufacture & supply or supply of all types of Footwear and Leather Goods and related accessories to various Government Departments and Government Undertakings through LIDCAP. I will successfully execute the supply orders placed by LIDCAP Ltd to effect supply of goods to various Government departments and Government Undertakings on behalf of LIDCAP Ltd and ensure supply of quality footwear, leather goods and related accessories in time and at competitive prices and also pay the mandatory commission to LIDCAP Ltd as quoted by us from time to time on each consignment. After finalization of the bids if I am selected as per my eligibility by the LIDCAP; I will enter into an agreement. If I fail to execute the work order within the prescribed time or could not supply quality products, I am willing to forgo my EMD amount along with Security Deposit.

Signature of the Bidder

Name :

Designation :

Name of the Company :

Address :

Phone :

Fax :

E-mail :

**General Manager,  
LIDCAP**

Signature of bidder

### **General Conditions of the Tender**

1. Government of Andhra Pradesh in various GOs i.e., 1) G.O. Ms. No. 1145 Home (Prtg) Dept, dated. 20-8-1974 2) GO Rt. No. 430 Inds& Com (PE Cell) Dept dated 23-4-1993 3) GO Rt. No. 1203 Inds & Com (PE Cell) Dept dated 30-11-1993 4) GO Rt. No. 82 Inds& Com (SSI) Dept dated 10-2-2000 and 5) GO Rt. No. 150 Inds& Com (SSI) Dept dated 7-3-2003 issued orders that all Departments of Government State undertakings, Government Companies, Zilla Parishads, Panchayat Samithis, Municipalities and Panchayats shall obtain their requirements of Leather Goods / Footwear, belts and other leather articles only from the Leather Industries Development Corporation of Andhra Pradesh (LIDCAP) and from no other source.
2. Keeping in view of this, LIDCAP has been receiving number of Supply Orders for supply of shoes and leather goods from various Government Departments and Government Undertakings in the State mainly Home Department, Social Welfare, Tribal Welfare Departments. Before reorganization of the State of Andhra Pradesh, LIDCAP had its manufacturing facilities in Hyderabad. However, that facility was apportioned to the State of Telangana on location basis as per the provisions of the AP Re-organisation Act 2014. In order to provide marketing assistance to local manufacturing units and also to continue supply of footwear and leather goods to the Government Departments and Government Undertakings, LIDCAP is inviting Sealed tenders from the reputed manufacturers or suppliers of Footwear and Leather Goods and related accessories to submit their application before 04.07.2022 to the General Manager ( Mobile # +918106972226 ), O/o LIDCAP Ltd., Sree Mahendra Enclave, NRI Block-C, Flat No. 8, 4<sup>th</sup> Floor, Tadepalli, Guntur Dist., giving details like name, qualification, financial background, experience along with a DD for Rs. 500/- drawn in favour of VC & MD, LIDCAP from any nationalized bank towards the cost of the Tender Document.
3. On receipt of supply orders received from the Government Departments / institutions, LIDCAP will communicate the same to the manufacturers or suppliers who are empanelled with the LIDCAP to participate in the open bidding process that will be called for among the empanelled suppliers. After receiving the sealed tenders, it is mandatory for the LIDCAP to constitute a technical committee to evaluate the quotations. After technical scrutiny of the samples of the received quotations, the quotations of the firms whose samples were found eligible will only be considered.

4. The applicant should produce the documents as per the check list.
5. The supply orders will be given to the manufacturers / suppliers empanelled those are succeeded in the tenders for a period of 3 years and such manufacturer / supplier will enter into an agreement with normal terms and conditions as required to successfully execute the supply orders placed by LIDCAP Ltd to various Government departments and Government Undertakings on behalf of LIDCAP Ltd. and ensure that supply of footwear, leather goods and related accessories are done in time with quality material to the respective department / institution at competitive prices as well as pay the commission to the LIDCAP Ltd as agreed in the tenders.
6. As and when the orders are received from any Govt. Agencies, the sealed quotations shall be obtained from the empanelled manufacturers / suppliers with the LIDCAP
7. LIDCAP cannot provide any financial assistance to the manufacturers / suppliers.
8. FILLED TENDER DOCUMENTS SHOULD BE DROPPED IN THE TENDER BOX PLACED IN THE LIDCAP OFFICE. **TENDER DOCUMENTS SENT BY POST WILL NOT BE ACCEPTED.**
9. The manufacturers / suppliers should remit the Earnest Money Deposit (EMD) of Rs. 30,000/- (Rupees thirty thousand only) in the form of Crossed Demand Draft in favour of VC & MD, LIDCAP Ltd., drawn on any nationalized bank along with the tender document. Sealed tenders will be opened at 11.00 AM (IST) on 24.09.2021 by the VC & MD, LIDCAP or his nominee in the presence of the manufacturers / suppliers or their authorized agents. Tenders without required EMD amount will be summarily rejected.
10. All the manufacturers / suppliers or their authorized representatives are expected to present at the time of opening of tenders. Authorized agents should produce a written authorization letter from the original manufacturers / suppliers otherwise they will not be allowed at the time of opening tenders.
11. Tender document shall be signed on all pages by the manufacturers / supplier.
12. The successful manufacturers / suppliers should supply the material as per the work order placed by LIDCAP Ltd. in time and with the stipulated quality.



13. The manufacturers / suppliers should invariably provide the following documents as listed in the check list along with the tender document for evaluation their bid.
- a. Tender document contained the required EMD amount.
  - b. Background of the Company / Organization. (a separate sheet to be enclosed)
  - c. Tender document signed on all pages by the manufacturers / suppliers.
  - d. Firm Registration / Certification of incorporation or any related certificate of registration if any.
  - e. Past Experience with Turnover details along documentary proof to be enclosed.
  - f. Details of technical persons available if the bidder is a manufacturer.
  - g. Details of equipment available including the plant details such as investment, products being manufactured, employment, category like SC/ST/Women enterprise, type of management like proprietary / partnership, Cost of land, cost of building, cost of machinery, year of establishment, location of the manufacturing unit, MSME or Large Industry with registration number etc. in case the bidder is a manufacturer.
  - h. Details of supply orders on hand to be executed.
  - i. Financial Statement duly certified by the registered Chartered Accountant.
  - j. Latest Income Tax clearance Certificate.
  - k. Latest GST paid Certificate or its equivalent.
  - l. Representation of the manufacturers / suppliers bringing any issues or their own terms and conditions to the notice of LIDCAP, if any may be enclosed.
  - m. Declaration duly signed.
  - n. Details of the amount outstanding and dues as on the date to any bank / financial institution /any other Agency.
  - o. Details of the manufacturers / suppliers with their shareholdings in different firms.
  - p. Memorandum and Articles of Association of the firm / By-laws of the bidder firm/company.
  - q. Partnership Deed in case of Partnership Firm.
  - r. Audited Balance Sheet in case of a Company.

14. EMD amount of the successful manufacturers / suppliers will be retained with the VC & MD, LIDCAP and the same will be adjusted against the supply orders or at the lapse of 3 years of empanelment period, the same will be returned. EMD amount of the unsuccessful manufacturers / suppliers will be refunded without any interest after finalization of the tenders.
15. In case the manufacturers / supplier fail to enter the agreement within a period of 15 days, and further fail to execute the work order as per the terms and conditions, the VC & MD, LIDCAP will have the right to cancel the agreement and forfeits EMD amount of the manufacturers / suppliers.
16. The VC & MD, LIDCAP is having right to reject any tender or all tenders without assigning any reason thereof duly returning the EMD amount without any interest to the manufacturers / suppliers.
17. All the pages of the tender documents should be signed by the manufacturers / suppliers. No page is allowed to be removed from the tender document.
18. After finalization of the tenders, the successful manufacturers / suppliers shall execute an agreement with LIDCAP on Rs. 100/- non-judicial stamp paper. The model agreement is appended in the Annexure – I.
19. **Disputes** – Any violation of the agreement conditions shall be deemed to be a breach of the contract and it prevails over the loss of EMD amount Deposit by the successful manufacturers / supplier. In case of any dispute between the successful manufacturers / supplier and the LIDCAP, the matter shall be referred to Board of Directors of LIDCAP Ltd. whose decision shall be final, conclusive and binding on both the parties upon all question, clauses and matters relating to this contract.
20. **Jurisdiction for Civil Suits** : It is an express condition of this agreement that no suit in regard to any matter whatsoever, arising out of the agreement shall be instituted in any court save a court of competent Jurisdiction at Guntur, Andhra Pradesh.

**VICE CHAIRMAN & MNG. DIRECTOR.**

Signature of the Bidder :

**ANNEXURE – I**

**MODEL AGREEMENT**

(to be executed on Rs. 100/- non-judicial stamp paper)

1. This lease deed is executed on this day of \_\_\_\_\_

**BY AND BETWEEN**

M/s. Leather Industries Development Corporation of Andhra Pradesh Limited (LIDCAP), a company registered under Indian Companies Act 1956, (A State Government under taking) having its office at Sree Mahendra Enclave, NRI Block-C, 4<sup>th</sup> Floor, Flat No. 8, Tadepelli, Guntur- 522 501, herein after called the LIDCAP represented by its Vice-Chairman & Managing Director, which expression shall where the context so admits its successors and permitted assignees of the one part.

**AND**

2. M/s. -----  
---- a Society / Company registered under the Andhra Pradesh public societies Registration Act / Companies Act 1956, having its office -----  
-----  
----- represented by, Sri -----  
----- S/o -----  
aged about ----- years R/o. -----  
----- herein after called the reputed manufacturer or supplier who is eligible to enter into this agreement on its behalf which expression shall include its successors and permitted assigns on the other part.

**3. This agreement witnesseth the following Terms and Conditions**

a. WHEREAS Government of Andhra Pradesh in various GOs i.e., 1) G.O. Ms. No. 1145 Home (Prtg) Dept, dated. 20-8-1974 2) GO Rt. No. 430 Inds& Com (PE Cell) Dept dated 23-4-1993 3) GO Rt. No. 1203 Inds & Com (PE Cell) Dept dated 30-11-1993 4) GO Rt. No. 82 Inds& Com (SSI) Dept dated 10-2-2000 and 5) GO Rt. No. 150 Inds & Com (SSI) Dept dated 7-3-2003 issued orders that all Departments of Government State undertakings, Government Companies, Zilla Parishads, Panchayat Samithis, Municipalities and Panchayats shall obtain their requirements of Leather Goods / Footwear, belts and other leather articles only from the Leather Industries Development Corporation of Andhra Pradesh (LIDCAP) and from no other source.

- b. In view of above, LIDCAP has been receiving number of Supply Orders for supply of shoes and leather goods from various Government Departments and Government Undertakings in the State mainly Home Department, Social Welfare, Tribal Welfare Departments. Before reorganization of the State of Andhra Pradesh, LIDCAP had its manufacturing facilities in Hyderabad. However, that facility was apportioned to the State of Telangana on location basis as per the provisions of the AP Re-organization Act 2014.
- c. In order to provide marketing assistance to local manufacturing units and also to continue supply of footwear and leather goods to the Government Departments and Government Undertakings, LIDCAP Ltd. has invited sealed tenders from the empanelled manufacturers / suppliers located in the State of Andhra Pradesh with proven experience in manufacture or supply of all types of Footwear and Leather Goods and related accessories in the following 2 (two) categories of turnover as deemed fit.
1. Up to Rs. 25 lakhs to 1.00 crore.
  2. Above Rs. 1.00 crore.

It shall be as per the respective tax returns filed for the last 3 years and is only the mandatory eligibility criteria for the turnover categorisation.

- d. **WHEREAS** the reputed manufacturer or supplier was found eligible, had gone through the entire procedure and operations involved in the supply of footwear, leather goods and related accessories to various Governments and Government Undertakings on behalf of LIDCAP and thus hereby agreed for empanelment with the LIDCAP for a period of 3 years to supply footwear, leather goods and related accessories to various Governments and Government Undertakings on behalf of LIDCAP as per the supply orders placed by LIDCAP.

**4. Manufacturer or Supplier fully agree to the following Terms and Conditions and procedure.**

- a. Manufacturer or Supplier fully aware the process of placing supply order in favour of Manufacturer or Supplier and that Manufacturer or Supplier agreed to note that, LIDCAP, on receipt of supply orders received from the Governments Departments / institutions, will communicate to the manufacturers or suppliers for each consignment who were empanelled with the LIDCAP with a request to submit their sealed quotations in the specified time and date, duly quoting their prices for the supply of all types of Footwear and Leather Goods and related accessories in accordance with the orders received by LIDCAP, along with the percentage of mandatory commission to LIDCAP.
5. Sealed quotations will be opened before the empanelled bidders or their authorized representatives. Whoever quotes less price (lowest price) to the LIDCAP in terms of value on each product will be given an opportunity to supply the footwear and leather goods and Supply Order will be placed on the successful empanelled manufacturer or supplier accordingly. Depending on the quoted price by the each supplier for each item in the total required list of items, there may be more than one supplier or otherwise based on the competitive (lowest price) criteria, may result in to a single supplier for all item. The manufacturers or suppliers referred above have agreed to pay 5% of the indent value as Security Deposit before placing of supply order. In case of the manufacturer or supplier failed the supply goods as for the supply order terms and conditions, LIDCAP reserves right forfeit the Security Deposit and cancel the supply order. Further to meet the exigency of situation so raised LIDCAP will place the same supply order on any other empanelment member who so ever agrees with the lowest-price quoted in the tender.
6. The manufacturers or suppliers referred above has agreed to offer the competitive price and also agreed to supply all types of Footwear and Leather Goods and related accessories with good quality.

In case the supplies are delayed, the penalty or the percentage of the cut imposed by the indenting department in the Government or Government Undertaking will be passed on to the manufacturer or supplier.

7. In case of the manufacturer or supplier failed to supply the quality goods or supplies inferior quality goods, the same will be returned back for replacement with the quality goods. In case if any cut or penalty is imposed by the indenting department, the same will be passed on to the manufacturer or supplier. The manufacturer or supplier shall get the quality of the goods tested & certified by any of the reputed 3-testing Agencies among FDDI, CLRI and CFTI and enclose the test certificate along with the goods.
8. Sealed quotations for offer of prices along with mandatory commission to the LIDCAP shall consist of breakup of all taxes. The manufacturers or suppliers shall offer the prices of the products manufactured / procured clearly mentioning the basic price, sales tax and excise duties separately.
9. The manufacturers or suppliers shall raise invoices against each supply to LIDCAP, after quality being certified and accepted by the indenting agencies of LIDCAP.
10. This empanelment agreement commences from the date of signing of the agreement by the manufacturers / suppliers. The duration of agreement is initially for a period of three years from the date of signing the agreement. The agreement can be extended on mutually agreed terms and conditions.
11. The authorized officials of LIDCAP Ltd. shall be at liberty to seek the information on the performance or other relevant information as and when necessary to ensure the progress of the orders placed by LIDCAP.
12. LIDCAP cannot provide any financial assistance to the manufacturers or suppliers. LIDCAP is not responsible for any financial debts or any other liabilities of the manufacturers / suppliers.
13. The manufacturers / suppliers has to fulfill all the statutory requirements such as taxes, duties etc. and shall follow all other relevant acts.
14. The manufacturers / suppliers shall supply all Footwear and Leather Goods and related accessories as per the specifications of the indenting departments on demand i.e. as per the orders received from the LIDCAP along with quality test certificate
17. The agreement shall be put in to an end either by the lapse of time provided or when the manufacturers or suppliers are declared as insolvent with sufficient advance notice of one month intimation to LIDCAP by the manufacturer or supplier either way.

18. The EMD amount of the manufacturers / suppliers will be retained with the VC & MD, LIDCAP and the same will be adjusted against the supply orders.
19. LIDCAP Ltd. shall have the right to alter/modify or include any other terms and conditions as and when necessity arises but without affecting the interests of the manufacturers / suppliers in any manner.
20. The manufacturers / suppliers shall provide the names of the responsible persons with whom LIDCAP has to pursue the production supply status on regular basis.
21. Any violation of the agreement terms and conditions shall be deemed to be a breach of contract on either side. In case of any dispute between the parties, the matter shall be referred to Board of Directors of LIDCAP whose decision shall be final and binding on both the parties upon all matters relating to agreement conditions. The manufacturers / suppliers shall be given the opportunity to attend the Board Meeting and participate in discussions during such incidents.
22. Any disputes between the parties shall be first referred to the Board of Directors of LIDCAP and if the same is still not resolved, either of the parties are at liberty to approach a Competent Court in Guntur Jurisdiction for justice.

For and on behalf of LIDCAP Ltd.

For and on behalf of manufacturers /  
Suppliers

Signature & seal

Signature:

VC & MD, LIDCAP

Seal :

Seal :

In witness where of:

1.

1.

2.

2.